



College of Psychiatrists of Ireland

Wisdom • Learning • Compassion

CALL FOR ABSTRACTS

WINTER CONFERENCE
16th & 17th NOVEMBER 2017
Dunboyne Castle Hotel, Dunboyne, Co Meath

The College of Psychiatrists of Ireland invites abstract submissions from all non-consultant psychiatrists, medical students and interns for Poster & Oral Presentation. Applicants will be informed whether their abstract has been accepted or not within two weeks of the closing date. The posters will be displayed over both days. The Oral presentations will be scheduled on the programme of events on Thursday 16th November.

Guidelines for sending your abstract:

1. Please email your submission to jdalton@irishpsychiatry.ie and c.c. all authors strictly before 5pm on Thursday, 14th September 2017. Late submissions will not be considered.
2. Abstracts must be in English.
3. Attach your abstract as a Word document, single-spaced using Trebuchet MS font size 11. (Please do not use any formatting other than specified).
4. The following information should be included on the email -
 - The full name of the presenting author
 - Your current appointment & place of work address (*this information will be displayed on the programme if you are invited to present*)
 - Daytime telephone number
 - **If your abstract is to be considered for poster presentation only, please state clearly.**
5. The following information should be included on the abstract -
 - The title of the abstract typed in **bold**
 - The full name of the presenting author & the full names of all co-authors and their place of work
6. By submitting your abstract, you are confirming that all co-authors have approved the submission, and agree to your abstract being presented at the conference and appearing on the College website.
7. Abstracts on research should clearly state the following: (i) objectives/aims, (ii) background, (iii) methods (iv) results & (v) conclusions
8. The abstract should not contain bibliographic references, tables or appendices
9. The abstract should be approximately 300 words but no more than 400 (count not including title/authors)
10. All sources of financial sponsorship of the study should be stated clearly at the end of the abstract
11. Please declare if ethical approval has been granted for this study. If so, state which Ethics Committee and date of approval.
12. Please declare if you have previously submitted the same data set and state where it was presented



College of Psychiatrists of Ireland

Wisdom • Learning • Compassion

CALL FOR ABSTRACTS

WINTER CONFERENCE,
16th & 17th NOVEMBER 2017
Dunboyne Castle Hotel, Dunboyne, Co Meath

If you are invited for poster presentation:

- I. The size of the poster board that you will be allocated is 1189mm vertically x 841mm horizontally (A0 portrait size).
- II. The presenting author must be a registered participant at the conference on Thursday and be available for questions on their work at agreed times on this day. All presenting authors must register for the conference before close of business on Monday, 09th October.
- III. There may be only one presenting author for each poster submission however all co-authors will be credited on the conference programme.
- IV. The poster should be a text size that will be easily legible from a short distance. Bar Charts, pictures etc. are an interesting addition.
- V. Adhesive Velcro for mounting the presentation onto the board will be provided.
- VI. You will be responsible for mounting your presentation and removing it at the end of the day/conference. We are unable to return posters to presenters if they are left behind at the end of the meeting.
- VII. The content of the presentation must reflect the summary of information given in the abstract.

If you are invited for oral presentation:

- I. You must have registered for the conference (no fee applies) before 6th October and be available to present on Thursday 16th November
- II. You will be allocated a 15 minute time slot which includes time for questions
- III. Your PowerPoint presentation must be received before close of business on Tuesday 7th November

PROFESSIONAL COMPETENCE SCHEME - LOGGING CPD CREDITS

Time spent on research & preparation of poster / oral presentations should be logged as **Research CPD credits** in your CPD Diary (in the Research/Examining/Postgraduate Supervision & Teaching CPD category.) 1 credit per hour of activity.